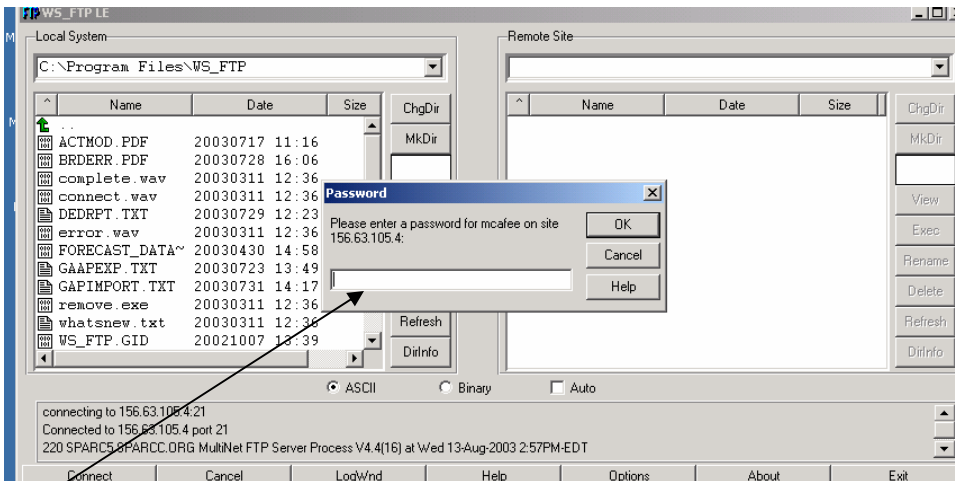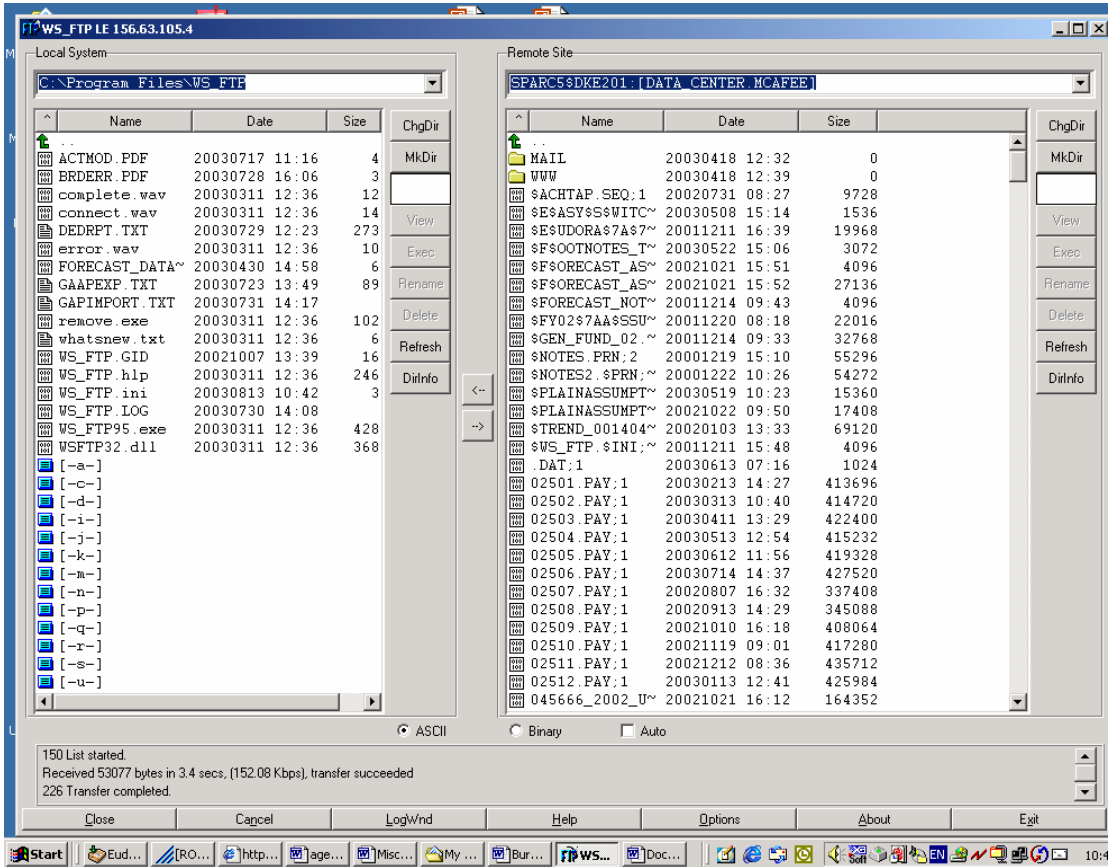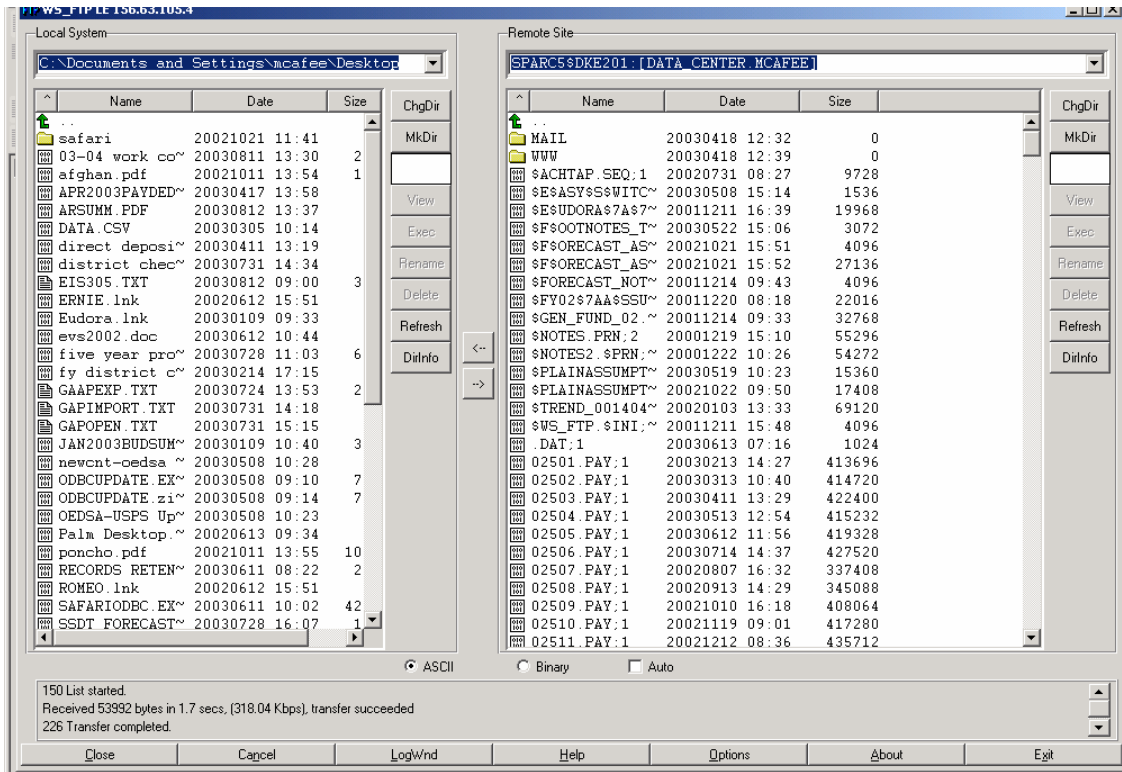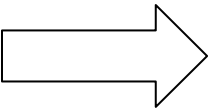Log into your FTP product by either entering your password in the box (your SPARCC password) or hit the ok button and you will be prompted to enter your password in the next box that appears.

Or enter your password here.

WS_FTP LE 156.63.105.4

Local System

`C:\Program Files\WS_FTP`

^	Name	Date	Size	
	..			ChgDir
	ACTMOD.PDF	20030717 11:16	4	MkDir
	BRDERR.PDF	20030728 16:06	3	
	complete.wav	20030311 12:36	12	
	connect.wav	20030311 12:36	14	View
	DEDRPT.TXT	20030729 12:23	273	
	error.wav	20030311 12:36	10	Exec
	FORECAST_DATA~	20030430 14:58	6	Rename
	GAAPEXP.TXT	20030723 13:49	89	
	GAPIMPORT.TXT	20030731 14:17		Delete
	remove.exe	20030311 12:36	102	
	whatsnew.txt	20030311 12:36	6	Refresh
	WS_FTP.GID	20021007 13:39	16	
	WS_FTP.hlp	20030311 12:36	246	DirInfo
	WS_FTP.ini	20030813 10:42	3	
	WS_FTP.LOG	20030730 14:08		
	WS_FTP95.exe	20030311 12:36	428	
	WSFTP32.dll	20030311 12:36	368	
	[-a-]			
	[-c-]			
	[-d-]			
	[-i-]			
	[-j-]			
	[-k-]			
	[-m-]			
	[-n-]			
	[-p-]			
	[-q-]			
	[-r-]			
	[-s-]			
	[-u-]			

Remote Site

`SPARC5$DKE201:[DATA_CENTER.MCAFEE]`

^	Name	Date	Size	
	..			ChgDir
	MAIL	20030418 12:32	0	MkDir
	WWW	20030418 12:39	0	
	$ACHTAP.SEQ;1	20020731 08:27	9728	
	EASYSWITC~	20030508 15:14	1536	View
	EUDORA$7A$7~	20011211 16:39	19968	
	FOOTNOTES_T~	20030522 15:06	3072	Exec
	FORECAST_AS~	20021021 15:51	4096	Rename
	FORECAST_AS~	20021021 15:52	27136	
	$FORECAST_NOT~	20011214 09:43	4096	Delete
	$FY02$7AA$SSU~	20011220 08:18	22016	
	$GEN_FUND_02.~	20011214 09:33	32768	Refresh
	$NOTES.PRN;2	20001219 15:10	55296	
	$NOTES2.$PRN;~	20001222 10:26	54272	DirInfo
	$PLAINASSUMPT~	20030519 10:23	15360	
	$PLAINASSUMPT~	20021022 09:50	17408	
	$TREND_001404~	20020103 13:33	69120	
	$WS_FTP.$INI;~	20011211 15:48	4096	
	.DAT;1	20030613 07:16	1024	
	02501.PAY;1	20030213 14:27	413696	
	02502.PAY;1	20030313 10:40	414720	
	02503.PAY;1	20030411 13:29	422400	
	02504.PAY;1	20030513 12:54	415232	
	02505.PAY;1	20030612 11:56	419328	
	02506.PAY;1	20030714 14:37	427520	
	02507.PAY;1	20020807 16:32	337408	
	02508.PAY;1	20020913 14:29	345088	
	02509.PAY;1	20021010 16:18	408064	
	02510.PAY;1	20021119 09:01	417280	
	02511.PAY;1	20021212 08:36	435712	
	02512.PAY;1	20030113 12:41	425984	
	045666_2002_U~	20021021 16:12	164352	

○ ASCII   ○ Binary   ☐ Auto

150 List started.
Received 53077 bytes in 3.4 secs, (152.08 Kbps), transfer succeeded
226 Transfer completed.

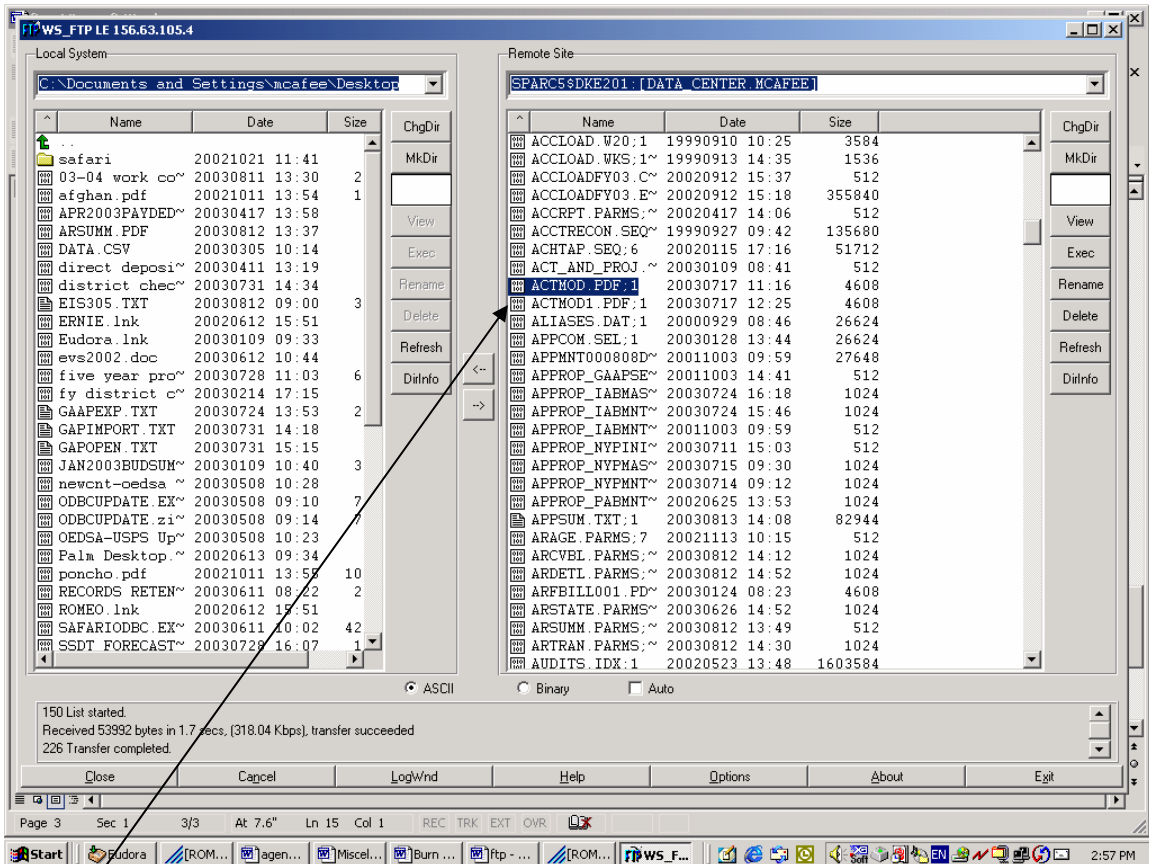| Close	Cancel	LogWnd	Help	Options	About	Exit

The left side of the screen is the local system. This is your PC. The right side of the screen is the remote system. This is your SPARCC account. Click on the green up arrow on the left side of the screen until you locate the directory where you want to save the file you are going to transfer to your local system. This is the hardest part of the FTP process.
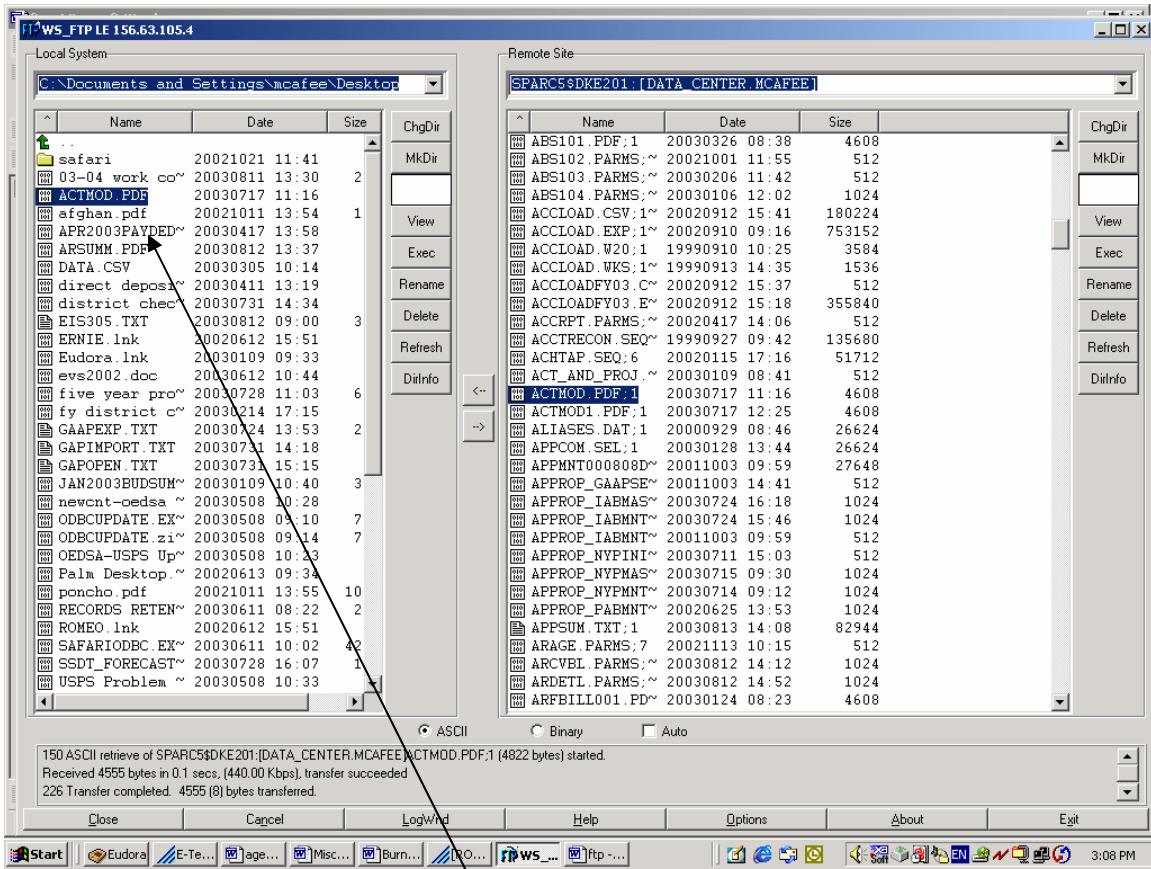
I have set my document to go to the desktop. Notice on the left side under local system how the path has changed from the original screen. I have chosen to send a file to my desktop.
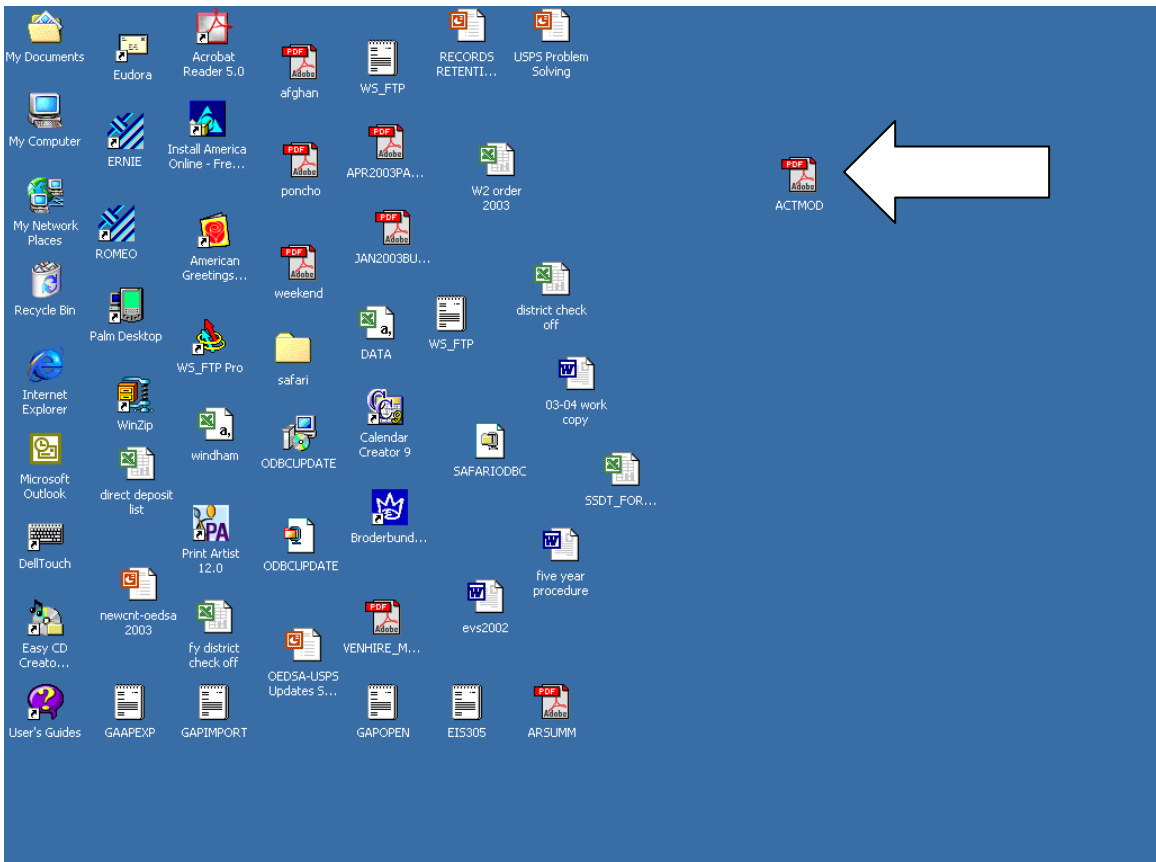
Make sure that the ASCII box is checked at the bottom of the screen if you are transferring text files or direct deposits. Make sure that the binary button is checked if you are transferring fiche files or .pdf files. If you are unsure as to which transfer method to use, give us a call.

Highlight the file on the right that you want to move from the ALPHA to the PC. Then click on the arrow pointing to the right side of the screen. Double clicking on the file will also move the file.

The file has been transferred from your ALPHA account to the PC. Click on exit at the bottom right of your screen.

You can see the file on the desktop