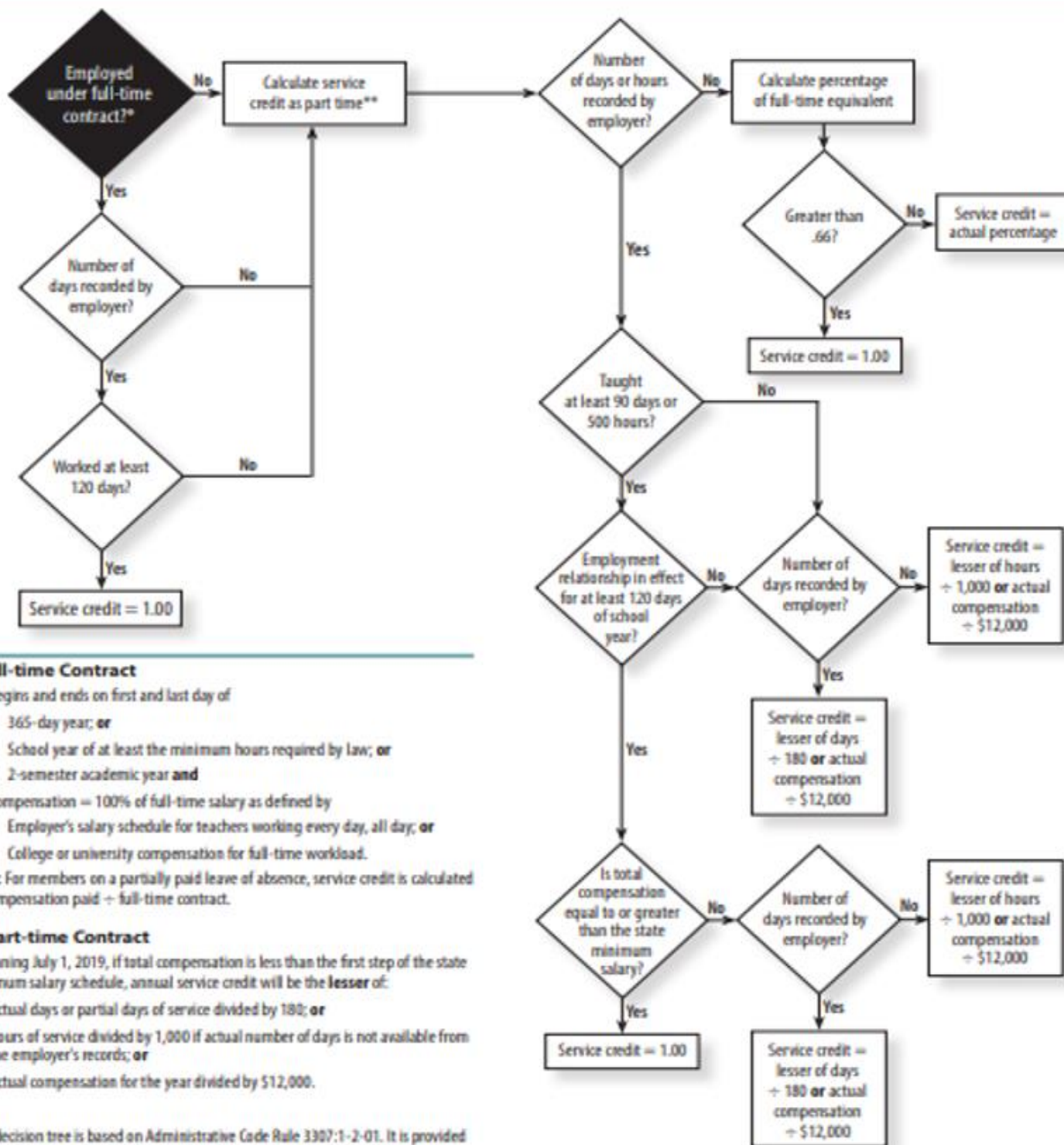


Service Credit Decision Tree — Effective July 1, 2019



*Full-time Contract

- Begins and ends on first and last day of
 - 365-day year; **or**
 - School year of at least the minimum hours required by law; **or**
 - 2-semester academic year **and**
- Compensation = 100% of full-time salary as defined by
 - Employer's salary schedule for teachers working every day, all day; **or**
 - College or university compensation for full-time workload.

Note: For members on a partially paid leave of absence, service credit is calculated as compensation paid → full-time contract.

**Part-time Contract

Beginning July 1, 2019, if total compensation is less than the first step of the state minimum salary schedule, annual service credit will be the **lesser** of:

- Actual days or partial days of service divided by 180; **or**
- Hours of service divided by 1,000 if actual number of days is not available from the employer's records; **or**
- Actual compensation for the year divided by \$12,000.

This decision tree is based on Administrative Code Rule 3307:1-2-01. It is provided as a tool to assist you in understanding the calculation of service credit. It is not intended to be a comprehensive description of the rule.