

W2 SUBMISSION FORM

Stark State – Offices
2nd FLR RM 229
6057 Strip Ave NW
North Canton, OH 44720

Return to SPARCC (ATTN: Fiscal Help) by Friday, January 15, 2021

District: _____

Signature: _____

Date: _____

W2's

- Created in OLD
- Created in NEW
- SPARCC will submit W2's electronically to state.
- District will submit W2 paper copy to the state.
- SPARCC will submit W2's electronically to the IRS.
- Load H.R. KIOSK W2's
- Create-A-Check District W2 Printing by SPARCC

Please refer to the last page of the W2REPT for the following information:

Total number of W2 forms to be printed: _____

Total taxable gross from the 001 record: _____

IT-3 "Important" IT-3 City tax Reconciliation form needed no later than January 15th if submitting electronically

- Completed IT-3 form attached.

Massillon City Income Tax

- SPARCC will submit W2 data electronically to Massillon Income Tax Department.
- District will submit W2's on paper to Massillon Income Tax Department.

RITA

- SPARCC will submit W2 data electronically to RITA.
- District will submit W2's on paper to RITA.

CCA

- SPARCC will submit W2 data electronically to CCA.
- District will submit W2 data on paper to CCA.